




INFORMATION

ONLINE REGISTRATION FOR EXPORTERS TO CHINA – SOME PRACTICAL POINTERS

Although we shared all the information we have in above regard with you in our newsletter of 28 September 2012 (10 of 2012) we have received many a query pertaining to the process of registration. To try and be of assistance we have done a dummy registration (hope the Chinese authorities forgive us). The result with some notes are attached.

Before you begin, the following:

1. The link to the web page is correct - <http://ire.eciq.cn/>
2. We believe some web browsers have problems opening this link. We used Windows Internet Explorer 9, turning the Pop-up Blocker off (under "Tools").
3. Now follow the process in the attachment below.



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进口食品进出口商备案管理系统

The filing management system for exporters / agents and consignee of imported food

境外出口商或代理商备案 管理系统

The filing management system
for imported food exporters
or agents overseas



登录系统 **Login**

备案名单查询 The record list query

境内收货人备案管理系统

The filing management system
for imported food consignee
within borders



登录系统 Login

备案名单查询 The record list query



用户手册下载
User Manual

出口商或代理商备案系统用户手册
Exporters or agents user manual

进口收货人备案系统用户手册
The consignee user manual

The link should take you to this page. As exporter, you are only concerned with the left hand side of the page. Click on the "Login", circled in red above. This should open a new tab, which looks like the following page.

Clicking on "Login" opens a new tab and shows the page below. Now click on "Initial Registration", which we have circled in red. That should open (in the same tab) the form on the following page.



Here is the form showing our dummy information

初次备案 Initial Filing

Information marked with an * must be submitted

第1项——企业资料 Section 1 - Applicant's Information

*企业名称 (英文)

Name(in English):

企业名称 (中文)

Name(in Chinese):

*企业地址 (英文)

Address(in English):

企业地址 (中文)

Address(in Chinese):

*企业类型

Company Type:

出口商 Exporter 代理商 Agent 出口商或代理商 Exporter or Agent

*国家/地区

Country/Region:

*邮政编码
Postal Code:

*联系人姓名

Contractor Name:

联系人电话 (请注明国家/地区代码及
区域码)

Contractor Telephone(Include
Area/Country/Region Code):

联系人传真 (请注明国家/地区代码及
区域码)

Contractor Fax (Include
Area/Country/Region Code):

联系人手机 (请注明国家/地区代码及
区域码)

Contractor Cell Phone (Include
Area/Country/Region Code):

*联系人电子邮件信箱

E-mail:

第2项——经营食品种类 (多选项) Section 2—Food Category of Operation

肉类 meat

蛋及制品类 egg and egg products

水产及制品类 aquatic products and preserved

中药材类 traditional Chinese medicinal materials of animal and

Click on the question mark to open a new window - click here to see it.

aquatic products

粮谷及制品类 grains and grain products

饮料类 soft drinks and drinking water

蔬菜及制品类 vegetable and vegetable products

干坚果类 dried fruits and nuts

罐头类 canned foods

蜂产品类 bee products

糕点饼干类 pastry biscuits and crackers

卷烟类 cigarette

调味品类 processed flavorings

特殊食品类 foods for special dietary uses

plant origin

油脂及油料类 oil and oil seeds

糖类 sugar

植物性调料类 processed flavorings of plant origin

其他植物源性食品类 other plant origin food

乳制品类 dairy products

酒类 alcoholic beverage

蜜饯类 candied (preserved) fruits

茶叶类 tea

其他加工食品类 other processed foods

第3项——中国贸易伙伴信息 Section 3-Information of the Chinese Trade Partner to be contracted with

*企业名称 (中文)	*企业地址 (中文)	*联系人	*电话/传真	*电子邮件信箱	
Name(in Chinese)	Address(in Chinese)	Contact person	Telephone/Fax	E-mail	操作

第4项——企业承诺书 Section.4—letter of commitment

兹承诺: 所提交资料信息准确、真实。 I hereby commits: The information we submit is authentic, and accurate.

*填表人姓名 (印刷体)

Contractor name(the printing version):

填表人电话

Contractor's office Telephone:

填表人传真

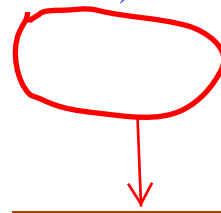
Contractor's office Fax:

填表人手机

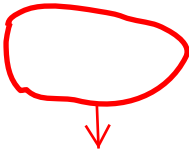
Contractor's office cell phone:

*填表人电子邮件信箱

Contractor's E-mail Address:



Click on this button



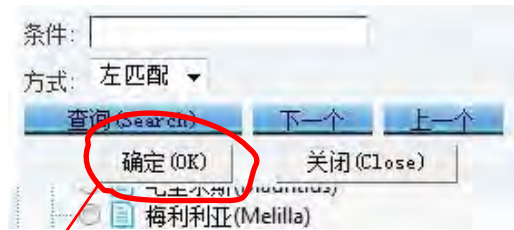
Click on this button to finish the process. Click here to see what you get if you are successful.



Click on the + sign next to (Africa) to open the list of countries. Click here to see it.



Click on the radio button next to (South Africa). Clicking fills the radio button with a blue dot. Now scroll back up the window to get to the OK button. Click here to see it.



Click on the OK button. "South Africa" should now appear in the form next to "Country/Region:" in the form. Click here to go back to the form.

提示信息(Prompt Message)

执行结果(Executive Outcomes):
成功提交申请(Apply Successfully)!
备案号为(Registration NO is): 71012000113
查询号为(Query NO is): 12464549

[返回\(Go Back\)](#)

End of initial registration process.